

PUBLICITY Legacy!

****QUILTERS 2016****

BY: JOHANA LENINGTON

- Read the show!!!!
- Talk to the director about all of the following: Poster size, Poster Design, Possible colors for poster, Quantity of tickets, Ticket Design, Possible colors for Tickets, and how they want their programs set up! (Every Director is different and will want it set up different ways)
- Get due dates from your Stage Manager. (Stay Organized!!!)
- Take all of the information listed above to Mr. Raap and let him help you decide what to do from their.
- Get all of the Actor's Bios and Tech Bios and type them up and send them to Mr. Raap.
- Check in periodically to both Mr. Rapp and the Director. (You must get everything approved by the Director)
- Once Posters are done and approved hang them up! (Pit, Cafeteria, Auditorium, by the Library, etc.
- Fold the Programs.
- You may also put programs in the teacher's boxes.
- Once the show is over take the Posters down.
- Tell Mr. Raap THANK YOU!!!
- Breath because.....YOU ARE DONE!!!!!!!!!!

GOOD LUCK!!!!!!